

## Scrutiny Work Programmes 2022/23

### Summary of main topics and meeting dates

Committee	Topic areas	Meetings
<b>Corporate</b>	<ul style="list-style-type: none"> <li>• Inflation, Budget and Gainshare</li> <li>• Assurance Framework</li> <li>• Staffing (incl recruitment &amp; retention)</li> <li>• Accomodation and other corporate projects (incl ICS, Cyber Security, social value in procurement)</li> </ul>	<ul style="list-style-type: none"> <li>• 23 September 2022</li> <li>• 18 November 2022 (Mayors Question Time)</li> <li>• 20 January 2023</li> <li>• 10 March 2023</li> </ul>
<b>Transport &amp; Infrastructure</b>	<ul style="list-style-type: none"> <li>• Bus Service Improvement Plan (BSIP)</li> <li>• Active Travel</li> <li>• Decarbonisation and Behaviour Change</li> <li>• Freight, Waterways &amp; Rail</li> <li>• Consultation and Planning</li> </ul>	<ul style="list-style-type: none"> <li>• 22 September 2022</li> <li>• 17 November 2022</li> <li>• 19 January 2023 (Mayors Question Time)</li> <li>• 9 March 2023</li> </ul>
<b>Economy</b>	<ul style="list-style-type: none"> <li>• The state of the region's economy</li> <li>• Cost of Living crisis</li> <li>• Skills and the Adult Education Budget</li> </ul>	<ul style="list-style-type: none"> <li>• 21 September 2022</li> <li>• 16 November 2022</li> <li>• 18 January 2023</li> <li>• 15 March 2023 (Mayors Question Time)</li> </ul>
<i>All Committees</i>	<ul style="list-style-type: none"> <li>• Mayors Pledges</li> <li>• Work Programme</li> </ul>	

## Corporate Scrutiny Committee

Meetings	Topics	Attendees	Objectives
23 September 2022	<b>Inflation &amp; Budgets</b>	<i>Director of Corporate</i>	Discuss the impact of inflation on strategy, projects and finances and what plans and measures are in place to mitigate the issue.
	<b>Update – Social Value in Procurement</b>	<i>Head of Procurement</i>	Update (from March 2022 meeting): to better understand the principles, practice, and examples of social value in procurement and suppliers.
18 November 2022	<b>Mayor’s Question Time</b>	<i>Mayor Tracy Brabin &amp; Chief Executive</i>	Question the Mayor on matters pertaining to corporate scrutiny since her last attendance in November 2021.
20 January 2023	<b>Budget, Business Planning And Workforce 2023/24</b>	<i>Director of Corporate Director of Delivery</i>	Expand on the discussion at the November 2022 Workshop. Scrutinise the draft budget 2023/24, especially with regards to risk management, safeguards and ‘Plan Bs’ with regards to expected inflation and economic conditions.
	<b>Update - Assurance Framework</b>	<i>Head of Portfolio Management</i>	Consider changes to the Assurance Framework during its annual review, especially with regards to current economic pressures on capital projects.
10 March 2023	<b>Budget and Business Planning 2023/24</b>	Director of Finance and Commercial / Chief Operating Officer	<i>Final budget agreed by Feb CA, including figures for previous years and future projections, alongside the business plans for 2023/24</i>
	<b>Update – Integrated Corporate System</b>	Director of Finance and Commercial / Chief Operating Officer	Update (from March 2022): on project development and progress
10 March 2023 PRIVATE WORKSHOP	<b>Staff Survey 2022 Results</b>	Director of Finance and Commercial / Chief Operating Officer	<i>Overview and headlines of staff survey results – as follow on from Jan 2023 meeting and December 2022 workshop.</i>
	<b>Update – Cyber Security</b>	<i>Head of IT</i>	<i>Update (from March 2022): on developments and progress since</i>

## Transport & Infrastructure Scrutiny Committee

Meetings	Topics	Attendees	Objectives
22 September 2022	<p><b>Update – Bus Service Improvement Plan</b></p> <p><i>(with focus on real time information)</i></p>	<p>Director of Transport Operations and Passenger Experience &amp; RTI System Manager --- Dr Ben Hanson, Leeds University</p>	<p>Monitor progress of Bus Service Improvement Plan (since November 2021) with particular attention to Flexi Bus Scheme and Real Time Information systems.</p>
17 November 2022	<p><b>Decarbonisation</b></p>	<p>Director of Transport Operations and Passenger Experience &amp; Head of Transport Policy Poss: Delivery, Strategy officers --- Mott Macdonald report authors</p>	<p>Understand and identify</p> <ol style="list-style-type: none"> <li>1. issues raised in the Mott Macdonald report and what has changed since, in terms of actions and strategies.</li> <li>2. CA's direct purview/control and what can it influence indirectly.</li> <li>3. possible solutions, including strategic gaps in CA decarbonisation activity e.g. waterways and inland ports, rail freight, PLVs/e-bikes, motorbikes, etc.</li> </ol>
19 January 2023	<p><b>Mayor's Question Time</b></p>	<p>Mayor Tracy Brabin &amp; Chief Executive</p>	<p>Question the Mayor on matters pertaining to transport and infrastructure scrutiny since her last attendance in January 2022.</p>
9 March 2023	<p><b>Transport Consultations</b></p>	<p>Interim Director, Transport Policy and Delivery</p> <p>Director Transport Ops and Passenger Experience</p>	<p>Review consultation and planning processes and whether they sufficiently consider transport links and infrastructure, and whether they take into account the views of residents (especially on active travel)</p>
	<p><b>Transport in Planning</b></p>	<p>Interim Director, Transport Policy and Delivery</p> <p>Director Transport Ops and Passenger Experience</p>	<p>Understand what methods are used to consult on transport schemes and whether current processes sufficiently consider the views of residents.</p>

	<b>Freight: Rail and Waterways</b>	<i>Interim Director, Transport Policy and Delivery</i>  <i>Director Transport Ops and Passenger Experience</i>	Update requested from January 2023 MQT on: <ul style="list-style-type: none"> <li>• <i>Background: What work has the CA done on freight? What are the main challenges to moving to rail and water freight?</i></li> <li>• <i>Data: How much freight is there in the region and what are the main routes</i></li> </ul> <i>Background: to Leeds Inland Port scheme and why it was cancelled – and if there is a possibility of continuing it, or other work on use of waterways to manage freight.</i>
	<b>Affordable Housing</b>	<i>Director Policing, Environment and Place</i>	<i>Update on achievement of the Mayors Pledge on affordable housing since 2021.</i>
<b>16 February 2023 WORKSHOP</b>	<b>Decarbonisation</b>	<i>Interim Director, Transport Policy and Delivery</i>  <i>Director Transport Ops and Passenger Experience</i>	Follow up on issues raised and information requested at 17 November meeting

## Economy Scrutiny Committee

Meetings	Topics	Attendees	Objectives
21 September 2022	Update – The state of the economy and cost of living crisis	Head of Economic Policy Research & Intelligence	Update on the state of the economy and cost of living crisis, with some attention to impact of Brexit, inflation, cost of living crisis, and skills.
16 November 2022	Adult Education Budget (AEB) and Labour Market Assessment	Head of Employment and Skills Research & Intelligence Head of Economic Policy	Explore current labour conditions and how new powers and funding from the Adult Education Budget (AEB) meets the short term and long term needs – with particular focus on if AEB to FE providers has been well spent, what success looks like and how we compare to other regions.
18 January 2023	Economic Strategy	Interim Director of Economic Services	Talk about economic strategy.
	Business Spaces and Enterprise Zones		Business space/ enterprise zones – the current data on business land and availability plus research on enterprise zones.  Key sectors, history and background on enterprise zone and its current status.
15 March 2023	Mayor’s Question Time	Mayor Tracy Brabin & Chief Executive	Question the Mayor on matters pertaining to economy scrutiny since her last attendance in March 2022.